



Dear Volunteer Applicant:

Thank you for your interest in joining a ministry team. We are so excited to hear from you!

In order for the application process to go quickly and smoothly, we are providing this list of information that you will need. Please note: you have about 30 minutes to complete the online application. Make sure that your answers are *brief and to the point* as you respond. Please make sure to complete **all the “yes/no” questions**, as these require a response (“n/a” is acceptable) to finalize the application. You will not be able to complete the questions unless this is done. You cannot save your information and come back to it, you will need to begin again if you run out of time.*

1. Addresses for the 3 most recent places of residence (approximate month/day/year).
2. Driver’s license and social security numbers.
3. Name, phone, and email address, of three personal references (non-family & non- ESC staff/leadership. Please provide at least one reference from outside of ESC).
4. List the name of one organization, a contact person, phone number/email address of your most recent volunteer position outside of ESC.
5. Any traffic/violations/accidents (no matter of fault) in the past 3 years.
6. Briefly describe how you became a Christian and what you are currently doing to grow in your personal relationship to God. (One paragraph or less for each response)
7. Names/addresses/ phone number of churches regularly attended in the past 5 years.
8. Brief description of why you want to be involved in ministering to children/youth.
9. Please review East Swamp Church’s statement of faith at <http://www.eastswamp.org/beliefs.php>

To begin the online application, go to: <http://www.ministryopportunities.org/eastswamp>

Once your application is received, you will be contacted by the appropriate ministry staff to set up a follow-up interview.

Thanks again for your interest and future partnership in ministry to our children and youth!

Children’s and Student Ministry Staff
East Swamp Church

**It may be beneficial to read through the Frequently Asked Questions list to avoid any confusion while completing this application.*



Frequently Asked Questions about the Child Clearance Application Process

Q. What if I don't know the exact day I moved to a previous address?

A. Try to approximate it the best you can.

Q. Do I need to include my cell number?

A. No, if you're not comfortable you don't have to.

Q. Why do you need to know about any accidents or traffic violations?

A. In the event that you would be driving for an event, we want to make sure there is no pattern of reckless driving.

Q. Why do you need to know about my highest academic degree?

A. It allows us to learn more about your lifelong learning and passions.

Q. Why do you need to know what type of degree I have?

A. It may help us use your gifts and education in the body of Christ.

Q. Briefly describe how you became a Christian. (How much information do you need?)

A. Try to keep it short and to the point. One to five sentences is preferred.

Q. What if I haven't worked/volunteered anywhere in the past 5 years?

A. That's okay, just move on.

Q. What if I don't want to give out my references' email address or don't know email address?

A. It is more time efficient if we can email a simple form to your references. If you are unsure, please ask them, or if you aren't able to give email, just provide the other required information.

Q. What if I don't have a computer or don't feel comfortable completing the online application?

A. Contact the church office for a blank application to fill out and to arrange for the office staff to assist you.

Q. What if I complete the form and it won't let me move on to finalize it?

A. You didn't enter a response to all the questions. Use the "Previous" button to scroll back through the application and look for questions that you may have left blank. ("n/a" is an acceptable answer)

Q. What if I am not comfortable signing the Authorization and Liability Release form?

A. We will be happy to provide you with a copy so you can read it at your leisure, but you will need to start the process again once you have read the information.